

Common Recommendation Form Grades 1–5

The <u>Lake Michigan Association of Independent Schools</u> (LMAIS) utilizes the following Common Recommendation Form as a part of each school's application process. This form should be completed by the Principal, Assistant Principal, Head of School, Division Head, Guidance Counselor, or other appropriate administrator. This recommendation is one of many pieces of information gathered to learn about the student. Whether completing this form electronically or via paper copy, please save one copy to your files and send a completed copy to the requesting school. All information that you furnish <u>will be kept confidential</u> to the extent the law allows, and will not be retained as a part of the student's permanent record.

School		Job title		
Email			Phone	
How well do you know the stud	dent?			
□ Extremely □ Mode	erately D Somewhat D	Slightly		
How long have you known the	student?			
In what capacity?				
STUDENT INFORMATIO	N			



Please reference the below rating scale and corresponding definitions to evaluate the student in the following section.

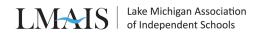
- Exceeding Expectations The student is exceeding what is developmentally appropriate for this age group
- Meeting Expectations The student is meeting what is developmentally appropriate for this age group
- Approaching Expectations The student is progressing toward what is developmentally appropriate for this age group
- Below Expectations The student does not exhibit what is developmentally appropriate for this age group

SOCIAL/EMOTIONAL DEVELOPMENT

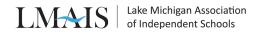
	EXCEEDING EXPECTATIONS	MEETING EXPECTATIONS	APPROACHING EXPECTATIONS	BELOW EXPECTATIONS	COMMENTS
Dependability and honesty	0	0	0	0	
Self-esteem	0	0	0	0	
Self-discipline	0	0	0	0	
Leadership	0	0	0	0	
Sensitivity to others' feelings / respect for individual differences	0	0	0	0	
Responsibility	0	0	0	0	
Reactions to setbacks	0	0	0	0	
Maturity	0	0	0	0	
Sense of humor	0	0	0	0	
School conduct	0	0	0	0	
Overall Social/Emotional Development	0	0	0	0	

ACADEMIC DEVELOPMENT

	EXCEEDING EXPECTATIONS	MEETING EXPECTATIONS	APPROACHING EXPECTATIONS	BELOW EXPECTATIONS	COMMENTS
Intellectual curiosity	0	0	0	0	
Academic progress	0	0	0	0	
Creativity and imagination	0	0	0	0	
Ability to work independently	0	0	0	0	
Motivation	0	0	0	0	
Initiative	0	0	0	0	
Overall Academic Development	0	0	0	0	



What are the student's strengths?
Academically
Socially/Emotionally
In which area(s) would this student benefit from improvement?
Academically
Socially/Emotionally
Does the student attend school regularly? Yes No
If no, please explain
Is there a problem with tardiness? Yes No
If yes, please explain
Has the student had any recurrent and/or serious disciplinary problems? Yes No
If yes, briefly explain and note any disciplinary action taken.
Has the student been promoted regularly during their school career? Yes No
If no, please explain.
Is there any additional information that would be helpful to us in evaluating this student?



well as

FAMILY - SCHOOL PARTNERSHIP

Parents/guardians are an important part of of the involvement of the family.	our relationship with the stude	nt. Please share any inf	formation about the family	- school partnership, as
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To your knowledge, is the parent/guardian's	perception of their child comp	patible with the school's	s understanding of the child	d? Please comment.
Are you aware of any family circumstances t	hat may affect their child's life	at school?		
Which word(s) best describe the parents/gu	ardians in regard to their child	?		
1.	2		3	
Please explain.				
I certify that the information provided abov	e is accurate and complete to	o the best of my know	vledge.	
Signature	Date	2		
If we have additional questions, may we con	rtact you? Yes	No		

For a full list of LMAIS member schools and contact information, please visit <u>lmais.org</u>