

The Town School

540 East 76th Street
New York, NY 10021
212-288-4383

Instructions for Donating Stock:

- Complete the form below. All fields are required.
- Provide your bank or broker with a copy of the form.
- Mail, fax, or e-mail the completed form to:

Alana Clemente-Glover, Director of Institutional Advancement
Fax: 212-988-5846
E-mail: aclementeglover@townschool.org

Name of Donor:

Name of Stock:

Number of Shares:

Name of Broker:

Telephone:

Date of Transfer:

Gift Fund: Unrestricted Annual Giving Other (please specify):

Signature: _____ Date:

Transfer Information

Charles Schwab & Co., Inc.

Account Name	The Town School – General Fund
DTC Number	0164
Account Number	3764-0297
School Tax ID Number	13-1393610